

## Course Withdrawal for Emergency

The Course Withdrawal for Emergency is implemented only for the 2020 Spring semester courses to remedy the unfair evaluation result endowed unrelated to students' learning abilities or efforts such as unstable network environment and poor IT devices in online/non-face-to-face classes under the COVID-19 pandemic.

1. Applicable Students : Undergraduates of Sinchon Campus(including the International Campus) who have completed the 2020 Spring semester.

※ **All students (including those on leave and on military leave) can apply during this semester's course withdrawal period.**

- Those who graduated or in the state of 'Completion of Bachelor's Degree', and Dismissed Students as of February 2020 cannot apply.
- 2021 Spring semester Medicine/Dentistry College students cannot apply.)

2. Applicable Courses for Withdrawal

One course completed in 2020 Spring semester except for P/NP graded courses.

At least one course must remain completed after withdrawal.

3. Course Withdrawal Period for Emergency

**April 26 (Mon) 09:00 ~ April 28 (Wed) 23:59**

- **Cancellation of withdrawal is possible through the Yonsei Portal during the same period.**
- **Withdrawal cannot be cancelled after the course withdrawal period.**
- **Students who wish to graduate or be in 'Completion of Bachelor's Degree' status must check whether the course withdrawal does not result in lack of graduation requirements.**

4. Recalculating GPA after Course Withdrawal for Emergency

Recalculated GPA will be updated on May 12 (Wed) 15:00, and can be checked at the Yonsei Portal Service (<http://portal.yonsei.ac.kr/> → Academic Information System → Academic Management System (Degree Programs) → Course → Grading Browse).

The withdrawn course will be marked as 'WE (Withdrawn for Emergency Situation)' instead of grade on the transcript and be excluded from GPA calculation.

5. Notices

- 1) Students with the course withdrawal are not eligible for academic honors even if their GPAs meet the requirements.
- 2) 2020 Spring semester academic warnings, academic warning dismissals, academic honors given based on the original GPA before withdrawal will remain effective.
- 3) The original GPA before withdrawal is applied to screening the qualification for the grants and scholarships, student loans of the Korea Student Aid Foundation.
- 4) The original GPA before withdrawal is applied to screening the qualification for internal and external scholarships.

### **FAQs**

- Q1)** I am currently retaking the course I have taken in the 2020 Spring semester. What happens to this course if I withdraw the course I have taken in the 2020 Spring semester?
- A1)** Current course will be counted as your first attempt. The number of repeating chance will be restored and the maximum grade constraint of A0 that applies to the retaking course will not be applied, either.
- Q2)** What happens to the exempt grade and credit for the course I had previously taken if I withdraw from the course I have retaken in the 2020 Spring semester?
- A2)** Even if you withdraw from the course retaken in the 2020 Spring semester, the grade and credit that were exempt due to "Repeating" the course will not be restored.
- Q3)** If I am unable to apply for the Course Withdrawal for Emergency due to personal reasons, are there any further opportunity for course withdrawal?
- A3)** You can apply for the withdrawal during the withdrawal period of the semester you return to school.

## Manual for 'Course Withdrawal for Emergency'

Yonsei Portal Services (<http://portal.yonsei.ac.kr/>)→Academic Information System→Log in→Course→①Withdrawal for Emergency→②Apply for Course Withdrawal→③Read carefully the attached guideline and FAQs→④Link for 'Agree to the notice'

The screenshot displays the Yonsei University Portal Services interface. The sidebar menu on the left includes options like Student Record, Course, Registration, Scholarship, Majors, Careers, and School Life. The 'Course' menu is expanded, showing sub-options: Course Catalogue, Course Enrollment, Grading Browse, Course Evaluation, Electronic Roster, Lecturer Appointment, Withdrawal for Emergency, Apply for Course Withdrawal, and Check for Apply. The 'Apply for Course Withdrawal' option is highlighted with a red box and a circled '2'. The main content area shows the 'Withdrawal for Emergency' page with the title 'Apply for Course Withdrawal for Emergency'. A red box highlights a message: '③※ Please read carefully the attached guideline and FAQs for 'Course Withdrawal for Emergency'.(Click)'. Below this, there are guidelines and notices. A red box highlights a message: '④※ In order to apply for course withdrawal for emergency, you must agree to the above announcement.(Click)'. At the bottom, there is a form with a 'Semester' dropdown menu set to '2020학년도 1학기' and buttons for 'Browse', 'Save', and 'Delete'. A section titled '신청사유(Reason for course withdrawal) (436/1000)' contains a text area with the same guidelines and notices as above.

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YONSEI UNIVERSITY

LOGOUT --Quick Link-- 한국어 (PRE)System

※ 원활한 학사안내를 위하여 개인정보(연락처, 이메일 등)를 수정하여 주시기 바랍니다

Withdrawal for Emergency > Apply for Course Withdrawal for Emergency

③※ Please read carefully the attached guideline and FAQs for 'Course Withdrawal for Emergency'.(Click)

1. Course Withdrawal Period for Emergency:  
- Cancellation of withdrawal is possible through the Yonsei Portal during the same period.  
- Withdrawal **cannot be cancelled** after the course withdrawal period.  
- Students who wish to graduate or be in 'Completion of Bachelor's Degree' status must check whether the course withdrawal does not result in the lack of graduation requirements

2. Notices  
1) Students with the course withdrawal are not eligible for academic honors even if their GPAs meet the requirements.  
2) 2020 Spring semester academic warnings, academic warning dismissals, academic honors given based on the original GPA before the withdrawal will remain effective.  
3) The original GPA before withdrawal is applied to screening the qualification for the grants and scholarships, student loans of the Korea Student Aid Foundation.  
4) The original GPA before withdrawal is applied to screening the qualification for internal and external scholarships.

3. Recalculating GPA after Course Withdrawal for Emergency  
Recalculated GPA will be updated on October 26 (Mon) 09:00, and can be checked at the Yonsei Portal Service (<http://portal.yonsei.ac.kr/> -> Academic Information System -> Academic Management System (Degree Programs) -> Course -> Grading Browse). The withdrawn course will be marked as 'WE (Withdrawn for Emergency Situation)' instead of grade on the transcript and be excluded from GPA calculation.

④※ In order to apply for course withdrawal for emergency, you must agree to the above announcement.(Click)

Semester 2020학년도 1학기 Browse Save Delete

신청사유(Reason for course withdrawal) (436/1000)

Course Withdrawal Period for Emergency: October 6 (Tue) 09:00 ~ October 12 (Mon) 23:59  
- Cancellation of withdrawal is possible through the Yonsei Portal during the same period.  
- Withdrawal cannot be cancelled after the course withdrawal period.  
- Students who wish to graduate or be in 'Completion of Bachelor's Degree' status must check whether the course withdrawal does not result in the lack of graduation requirements

⑤ Agree to the notice

The screenshot displays the Yonsei University web portal interface. On the left is a dark sidebar menu with categories: Student Record, Course, Registration, Scholarship, Majors, Careers, and School Life. The 'Course' category is expanded, showing options like Course Catalogue, Course Enrollment, Grading Browse, Course Evaluation, Electronic Roster, Lecturer Appointment, and Withdrawal for Emergency. The 'Withdrawal for Emergency' option is further expanded to show 'Apply for Course Withdrawal' and 'Check for Apply'. The main content area is titled 'Withdrawal for Emergency > Apply for Course Withdrawal for Emergency'. It includes a notice to read guidelines and FAQs, a list of terms (1. Course Withdrawal, 2. Notices, 3. Recalculation), and a list of conditions for withdrawal. A modal dialog box titled '공지사항 - Chrome' is open, displaying the text 'Agree to the notice(quired)' and a list of five conditions. The 'Agree' button is highlighted with a red box and a red circle containing the number 5. The 'Disagree' button is also visible. The background page shows a 'Save' and 'Delete' button at the bottom right.

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Withdrawal for Emergency > Apply for Course Withdrawal for Emergency

Notice Close

※ Please read carefully the attached guideline and FAQs for 'Course Withdrawal for Emergency'.(Click)

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공지사항 - Chrome

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Agree to the notice(quired)

내용

1. I have read and understood all the guidelines for 'Course Withdrawal for Emergency'

2. I have confirmed that withdrawal cannot be cancelled after the course withdrawal period.

3. I have confirmed that Students with the course withdrawal are not eligible for academic honors even if their GPAs meet the requirements.

4. I have confirmed that 2020 Spring semester academic warnings, academic warning dismissals, academic honors given based on the original GPA before the withdrawal will remain effective.

5. I have confirmed that the original GPA before the withdrawal is applied to screening the qualification for the grants, scholarships, student loans of the Korea Student Aid Foundation, and internal and external scholarships.

Save Delete

신청사유(Reason for course withdrawal) (436/100)

⑥ Reason for course withdrawal→⑦ Select the course for withdrawal→⑧ Save / ⑦ Select the course for cancellation→⑨ Delete

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Notice Close

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Semester 2020학년도 1학기

Browse

⑧ Save

⑨ Delete

⑥ 신청사유(Reason for course withdrawal) (436/1000)


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Select	Course Code	Section	Course Title	English Course Title	Classification	Credit	Grades	Repeated	Classification
⑦	TEST001	01	TEST1	TEST1	일반	3	F		
	TEST002	01	TEST2	TEST2	일반	0	F		대학원교과목(학부...

⑩ Check for Apply

Recalculated GPA will be updated on May 12 (Wed) 15:00, and can be checked at the Check for Apply or Yonsei Portal Service→ Academic Information System→Academic Management System(Degree Programs)→Course→ Grading Browse).



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Student Record

Course

Course Catalogue

Course Enrollment

Grading Browse


Course Evaluation

Electronic Roster

Lecturer Appointment

Withdrawal for Emergency

Apply for Course Withdrawal


 Check for Apply


Registration

Scholarship


Majors

Careers


Withdrawal for Emergency > Check for Apply



Notice



Close



Apply Semester	2020-2	Agree	동의(Agree)	Status	미완료(Incomplete)
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Course Code	TEST001	Section	01	Credit	3
Grade	F	Course Title	TEST1	English Course Title	TEST1
Type	일반	Program Classification		Repeated	