Course Withdrawal for 2020 Fall Semester

1. Course Withdrawal Period: October 6 (Tue) 09:00 ~ October 12 (Mon) 23:59

2. Directions
   Go to Yonsei Portal Services (http://portal.yonsei.ac.kr/) ⇒ Academic Information System ⇒ Academic Management System (Degree Programs) ⇒ Course ⇒ Course Enrollment ⇒ Apply for Withdrawal

3. Notices
   A. When a student withdraws from a course, he/she cannot add a new course instead.
   B. Students must be registered for at least one course after the withdrawal becomes effective.
   C. Withdrawn courses will be exempt from GPA evaluation.
   D. Withdrawn courses will remain on your personal class schedule timetable.
   E. From the 2009 academic year, withdrawn courses will not appear on the transcript.
   F. Students with course withdrawals are not eligible to apply for extra credits in the next semester and for academic honor roll though their GPA may meet the requirements.
   G. After withdrawing from a course during the designated withdrawal period, verify that the course has indeed been withdrawn by checking the course enrollment list on the Yonsei Portal System.
   H. If a student, admitted in 2013 and thereafter, used course repeat opportunity to enroll a course and withdrawn from the course, course repeat opportunity will not be used.
   I. For information regarding the withdrawal, please contact Academic Support Team at 2123-2086/2090.
   J. For information regarding the scholarship, please contact Student Affairs and Services Service Team at 2123-8191–2.

Academic Support Team, Office of Academic Affairs
How to Withdraw a Course

1) Go to Course ⇒ Course Enrollment ⇒ Apply for withdrawal

Course Withdrawal for 2016 Spring Semester

1. Course Withdrawal Period: April 4(Mon.) 09:00 ~ 6(Wed.) 22:59

2. Directions
   Go to Yonsei Portal Services (http://portal.yonsei.ac.kr/main/index.jsp) → Academic Information System → Academic Management System(Degree Programs) → Curriculum/Course Enrollment → Course Withdrawal → Apply for Withdrawal

3. Notices
   A. When a student withdraws from a course, (s)he may not register for any other course in its place.
   B. Students must be registered for at least one credit after the withdrawal becomes effective.
   C. Withdrawn courses will be exempt from evaluation.
   D. Please be advised that the withdrawn courses will not disappear from your personal class schedule table.
   E. From the 2009 academic year, withdrawn course will not appear on the transcript.
(Read Notices)

2) Choose ‘Reason’ for Course Withdrawal.

<table>
<thead>
<tr>
<th>Course Code-Sec.-A</th>
<th>Course Title</th>
<th>Credit</th>
<th>Instructor</th>
<th>Time</th>
<th>Location</th>
<th>Reason</th>
<th>Apply</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSP1101-02-00</td>
<td>APPLIED MUSIC</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td>Course topic is different from my expectation</td>
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<tr>
<td>BSP1111-02-00</td>
<td>ORCHESTRA</td>
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<tr>
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<td>CHAMBER ENSEMBLE</td>
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<tr>
<td>CMP2204-03-00</td>
<td>HARMONICS(4)</td>
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<tr>
<td>CMP2206-03-00</td>
<td>HISTORY OF MUSIC(2)</td>
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<td>FORM &amp; ANALYSIS</td>
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<td>UCC1104 01 00</td>
<td>MODERN THEORY OF LIFE</td>
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<td>UC12001-18-00</td>
<td>VOLUNTEER SERVICE</td>
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</table>
3) Click ‘예(Yes)’ to withdraw a course.
4) Double-check Withdrawal Results
5) To cancel your withdrawal, click cancel. -> 예 (Yes)
6) Check "Course Enrollment"-> "Enrollment Status" for your withdrawn course. 'W' indicates withdrawn course.