

# Dormitory Application & Registration Notice for Spring, 2024

[Graduate & Undergraduate]

For the students' academic support, the Wonju Housing Office is offering students who needs to live in the dorm to apply for the residence as follows.

For the safety of residents, please be aware of the guidelines and precautions before applying.

※ Official Dormitory Application is done only through Yonsei Portal.

## □ Notice for the Application and Registration

1. **Subject:** Graduate & Undergraduate students in the spring semester of 2024

- ※ Freshmen and transfer students for the 2024 academic year will be separately guided through the admission guide.
- ※ Students majoring medicine and sophomore or higher students majoring nursing should contact the Won-ui Haksa. (033-741-0217)

2. **Application Period** (Be sure to apply within the period: **2024. 01. 15.(Mon) 10:00 ~ 01. 19.(Fri) 16:00**)

3. **How to Apply**

Type	Instruction
Graduate and Undergraduate	<ul style="list-style-type: none"><li>- <b>How to apply:</b> Yonsei Portal(<a href="http://portal.yonsei.ac.kr">portal.yonsei.ac.kr</a>) → Login → Dormitory → Dormitory Application(재학생) → Check info. and complete the application</li><li>- <b>Selection Criteria:</b> If there are too many students applying for a certain dormitory, students may be assigned in another dormitory or not selected based on the selection criteria below<ul style="list-style-type: none"><li>※ The higher the cumulative number of merit and demerit points, the higher the possibility of the selection.</li><li>※ If the cumulative merit and demerit points are tie, the higher the GPA of the most recent year of enrollment. the higher the possibility of the selection.</li></ul></li></ul>
First-year in "grad school"	<ul style="list-style-type: none"><li>- <b>How to apply:</b> Yonsei Portal(<a href="http://portal.yonsei.ac.kr">portal.yonsei.ac.kr</a>) → Login(with your test number) → Dormitory → Dormitory Application(신입생-대학원 신입생) → Check info. and complete the application</li></ul>
Remarks	※ Please make sure to <u>check the 'Type of Dormitory,' 'Dormitory Classification.' and 'Type of Room'</u> when applying , and fill it out carefully.

※ **About the Selection Criteria...**

1) Merit · Demerit points are based on the recent year when the student lived in dorm.

- **Recent Year?:** the most recent semester the student lived in the dorm
  - (e.g.1) If a student lived in the dorm during the spring semester of 2022 and applies for the spring semester of 2024, the merit and demerit points from 2022-1 will be considered.
  - (e.g.2) If a student lived in the dorm during the Fall semester of 2023 and applies for the spring semester of 2024, the merit and demerit points from 2023-2 will be considered.

2) GPA is based on the semester which the student enrolled the most recently.

- **Semester right before the dorm entrance?:** GPA is based on the recent semester which the student enrolled, whether he/she lived in the dorm or not.
  - (e.g.1) If a student applied for leave of absence after the Fall semester of 2022 and applies for the dorm residence in the Spring semester of 2024, GPA of 2022-2 will be considered.

※ Entrance Restriction

- 1) Student who will apply for leave of absence for spring semester of 2024
- 2) GPA: Less than 1.74 / Merit · Demerit Points: Less than -10 points
- 3) Student expelled from dorm within 6 months

4. Applicable Dorm

- ※ For this semester, Maeji 3 will be used by 3 person to prevent the spread of infectious diseases.
- ※ For graduate students, please apply to the 'Maeji 3 Dorm' or 'Cheongyeon 1:2 Dorm' (If you apply for other Dorm, you will have to move to another Dorm during the vacation.) / 2024. 1. 9. update

Type		Dorm Fee	Dorm Fee per night	Applying code (Yonsei Portal)	Remarks	Difference	Common
Maeji 3 Dorm - Maeji Quadruple (*3 person per room)		573,480 Won	4,860 Won	<u>*Maeji Quadruple</u>	Not applicable for freshmen	Public Restroom and Shower Room	Air-conditioning & Heater support / Bed, Desk, Closet, Drawer, Refrigerator
Maeji 1:2 Dorm - Maeji Triple		573,480 Won	4,860 Won	Maeji Triple			
Maeji 1 Dorm - Maeji Double		860,220 Won	7,290 Won				
Seiyon 1:2:3 Dorm - Seiyon Triple		860,220 Won	7,290 Won	Seiyon Triple		All-in-one bathroom per room	
Seiyon 2:3 Dorm - Seiyon Double		1,167,020 Won	9,890 Won	Seiyon Double	Not applicable for freshmen		
Cheongyeon 1:2 Dorm - Cheongyeon Triple		1,167,020 Won	9,890 Won	Cheongyeon Triple		Restroom and Shower Room per room	
Room for Disabled	Seiyon Dorm	1,110,380 Won	9,410 Won	-		All-in-one bathroom per room	
	Cheongyeon Dorm	1,423,080 Won	12,060 Won	-		Restroom and Shower Room per room	

- ※ Please be aware that dormitory application submitted through Yonsei Portal is not revisable.
- ※ If there are too many students apply for a certain dormitory, some of those students may be assigned to a different dorm from the one you applied for.
- ※ Since there is no restaurant in the dormitory, the dorm fee does not include food expenses. Instead, you can go to the cafeteria around the dorm or cook simple food in lounge of the dorm.
- ※ You can apply for the accessible room(only for the disabled person). (Form Archive-Application Form-Download and fill out the form, then send it to the email, [dormil23@yonsei.ac.kr](mailto:dormil23@yonsei.ac.kr) with an evidential document.)

5. Result Notice: Check Yonsei Portal for the result on 2024. 01. 26(Fri) 17:00.

- ※ Check individual selection result: Yonsei Portal → Login → Dormitory → Dormitory information check
- ※ Result Notice based on the selection criteria: Wonju Housing Office Website → 공지사항(입 · 퇴사)

6. About Dormitory Student Council Fee

- ※ Dormitory Student Council Fee will be used to purchase and repair welfare items(microwave, vacuum cleaner, piano, etc.) in the dormitory, and to carry out projects to promote the welfare of residents.

7. Registration Period (Fee payment): 2024. 01. 26(Fri) 17:00 ~ 01. 31.(Wed) 16:00

- ※ If you do not pay within the period, your application will be automatically cancelled without notice. (There is no additional registration period, so be on time.)
- ※ How to check the bill: Yonsei Portal → Login → Dormitory → 기숙사비고지서

8. Room mate application period: 2024. 02. 02.(Fri) 10:00 ~ 02. 05.(Mon) 16:00 / 2024. 01. 15. update  
 ※ Roommate applications are only possible if you live in the same building. If you do not apply, rooms will be randomly assigned.
9. Residency Period: 2024. 02. 25.(Sun) 15:00 ~ 06. 22.(Sat) 12:00 (Noon) (118 Nights)  
 ※ Students cannot check-in before the residency period, and any outsiders are not allowed to enter dormitory.

□ Notice on Eligibility and Required Paper Submission.

1. Eligibility: 2024 Spring semester enrolling students who are not relevant to the restrictions below.  
 ※ Entrance Restriction  
 A. Student who will apply for leave of absence for spring semester of 2024  
 B. GPA: Less than 1.74 / Merit • Demerit Points: Less than -10 points  
 C. Student expelled from dorm within 6 months
2. Check-in Procedure: Paper submission → ID check  
 ※ If a student have a infectious disease, he/she may be restricted from check-in.  
 ※ In order to prevent the spread of infectious diseases, any outsiders are not allowed to enter dormitory.
3. Required papers (★★Not able to check-in when papers are not submitted.)  
 1) Tuberculosis test result document (A Chest X-ray)  
 ※ Confirmation of examination after January 1, 2024 can be submitted  
 ※ There is no visit to the shuttle bus of Tuberculosis test this semester. Get tested before you check -in / 2024. 01. 15. update
- 2) Compliance Pledge for Infection Prevention & Rules (See the attached file)

□ Additional Info.

1. Refund Policy

Type	Period
Full Refund	If refund was applied until 2024. 02. 24.(Thu) ※ The refund will be processed to the account registered in Yonsei Portal. ※ If a student who applied for a roommate applies for a refund near the check-in date, the other student designated as a roommate will be randomly assigned. (Random allocation regardless of nationality, major etc.)
Partial Refund	If refund was applied between 2024. 02. 25.(Sun) ~ 05. 25.(Sat) <u>[Dorm fee - (Cancellation charge + Calculated fee)]</u> ※ Cancellation fee = 20% of dorm fee ※ Days will be calculated from Feb. 26th even if he/she did not check in. ※ Days will be calculated by nights. ※ If you were expelled, you cannot apply to the dorm within 6 months. And until the 13th week from the start of residency period, there will be partial refund. However, there is not refund after the 13th week.
No Refund	If refund was applied after 2024. 05. 26.(Sun)

- ※ For the details of refund policy, please check ‘[Guidelines for Refund Policy](#)’
- ※ How to apply for refund: Yonsei Portal → Academic Information System → Dormitory menu – Apply for refund
- ※ Refund procedures may take 2~3 weeks.

## 2. Required for preparation

A. Supplies: ID(Passport), Facial mask, Sanitary product, Toiletries, [Wireless router\(w/ LAN cable\)](#), Bedding

- ※ Maeji 1,2,3 dorm provides wireless Wi-Fi, so a personal router is not required. (wired Internet is not available)
- ※ Mattress sizes for each dorm

Dormitory		Mattress sizes (Length×Width×Height) (Unit: cm)
Maeji	double	100 × 200 × 24
	Triple	80 × 200 × 10
	Quadruple	80 × 200 × 10
Seiyon	Double	91 × 200 × 15.5
	Triple	91 × 200 × 15.5
Cheongyeon	Triple	100 × 200 × 18

- ※ **Banned**: Electronic heating devices, Inflammable products, Electronic scooter, pet, etc.

[Penalty points will be given when caught]

- ※ **Allowed**: Computer, Light stand, Air-purifier, Humidifier(Except for heating type), etc.

B. If a student contacted with an infectious disease patient, he/she cannot enter the dormitory.

C. Any outsiders including parents cannot enter dormitory in order to prevent the spread of infectious diseases.

## 3. Expulsion Clause

- A. Indoor smoking, indoor drinking alcohol, bringing in alcohol are heavily prohibited in dormitory, and the student will be **expelled when caught**.
- B. If you are caught using a vacant room other than the assigned room without permission, you will be expelled from the dormitory and you will be charged a fee for the period of unauthorized occupancy of the vacant room.
- C. Students who have been forced to expelled must leave within 7 days.

- ※ Please check the details about rules and regulations on the website. (<https://wjdorm.yonsei.ac.kr>)

## 4. Notice on using Common Area

You can check details regarding using common area on our website below.

(<https://wjdorm.yonsei.ac.kr/wjdorm/board/notice1.do?mode=view&articleNo=47961&article.offset=0&articleLimit=10>)

## 5. If you have other questions, please contact to the Housing Office.

If you use the e-mail or consultation bulletin board on the website, you can get a more accurate answer.

- A. E-mail: [dormil23@yonsei.ac.kr](mailto:dormil23@yonsei.ac.kr)
- B. Website: <https://wjdorm.yonsei.ac.kr> - consultation bulletin board (상담게시판 Q&A)
- C. Tel: 033)760-5300

## ► For further information

- Check ‘Housing Guidebook (2023)’

Yonsei Univ. Wonju Housing Office

# 2024学年度第一学期原州生活馆入住申请及注册指南

[针对现有本科在校生和研究生]

为了支持学生们的学业，原州生活馆将针对需要宿舍住宿的学生，按照以下程序进行生活馆入住申请。请务必充分了解和须知，确保各位宿舍生的安全，并按要求申请。

※ 原州生活馆的正式入住申请只能通过延世portal网站进行。

## □ 申请及注册指南

1. 申请对象：2024-1学期在校生及研究生（包括预复学者）

※ 2024学年度新生及本科转学生将通过入学指南另行通知。

※ 预科及护理学科二年级以上学生请咨询原医学舍（医学院宿舍）。(033-741-0217)

2. 申请时间（严格遵守时段和时间）：2024年1月15日（周一）10:00至1月19日（周五）16:00

3. 申请方法

区分	申请方法
本科生和研究生	<p>- <b>申请方法</b>: 延世portal(portal.yonsei.ac.kr) → 登陆 → 宿舍 → 入住申请(在读生) → 确认内容后完成入住申请</p> <p>- <b>选拔标准</b>: 如果申请人数超过宿舍的接纳能力，将根据以下选拔标准，可能被替换为其他宿舍或未被选拔。</p> <p>※ 奖罚分中分数越高，优先考虑为选拔对象。</p> <p>※ 若奖罚分数相同，上一学期成绩越高，优先考虑为选拔对象。</p>
研究生新生	<p>- <b>申请方法</b>: 延世portal(portal.yonsei.ac.kr) → 使用考试号码登录 → 宿舍 → 入住申请（新生-研究生新生）→ 确认内容后完成入住申请</p>
备注	<p>※ 在申请界面中，务必仔细确认并填写‘宿舍类型’、‘生活馆区分’、‘房间类型’</p>

※ 关于选拔标准...

1) 奖罚分以最近一次入住的一个学期为准

- 最近一次入住的一个学期是指？：指学生本人最后一次入住宿舍的那个学期

(例1) 如果在2022年第一学期入住后，首次在2024年第一学期入住，则以2022年第一学期的奖罚分记录为准

(例2) 如果在2023年第二学期入住后，再次在2024年第一学期入住，则以2023年第二学期的奖罚分记录为准

2) 成绩以入住前最后一个学期为准

- 入住前最后一个学期是指？：无论是否入住宿舍，指最后一次正式在校学习的学期

(例) 如果一直学习至2022年第二学期，然后休学后在2024年第一学期入住，则以2022年第二学期的成绩为准

※ 入住限制者标准指南

1) 2024学年度第一学期休学生

2) 成绩：1.74或以下 / 奖罚分累计：-10分或以下

3) 最近6个月内被强制退宿者”

4. 可申请宿舍

- ※ 本学期为了防止传染病扩散，梅芝3宿舍以3人寝的模式运营。
- ※ 研究生请申请梅芝3学士或青延学士。（申请其他宿舍学士时，假期要移动宿舍。） / 2024年1月9日 update
- | 区分                         |      | 入住费用        | 1日单价     | 申请区分(portal) | 备注         | 特殊事项         | 共同事项                         |  |
|----------------------------|------|-------------|----------|--------------|------------|--------------|------------------------------|--|
| 梅芝3宿舍<br>- 梅芝宿舍4人寝 (*3人1室) |      | 573,480韩币   | 4,860韩币  | *梅芝宿舍4人寝     | 大一 RC 不可申请 | 每层公共厕所和淋浴房   | 中央空调，地暖 / 具备床，书桌，衣柜，鞋柜，小型电冰箱 |  |
| 梅芝1,2宿舍<br>- 梅芝宿舍3人寝       |      | 573,480韩币   | 4,860韩币  | 梅芝宿舍3人寝      |            |              |                              |  |
| 梅芝1宿舍<br>梅芝宿舍2人寝           |      | 860,220韩币   | 7,290韩币  |              |            |              |                              |  |
| 世延1,2,3宿舍<br>- 世延宿舍3人寝     |      | 860,220韩币   | 7,290韩币  | 世延宿舍3人寝      |            | 房间内一体式卫生间    |                              |  |
| 世延2,3宿舍<br>- 世延宿舍2人寝       |      | 1,167,020韩币 | 9,890韩币  | 世延宿舍2人寝      | 大一 RC 不可申请 |              |                              |  |
| 青延1,2宿舍<br>- 青延宿舍3人寝       |      | 1,167,020韩币 | 9,890韩币  | 青延宿舍3人寝      |            | 房间内分离式厕所和淋浴房 |                              |  |
| 残疾人宿舍                      | 世延宿舍 | 1,110,380韩币 | 9,410韩币  | -            |            | 房间内一体式卫生间    |                              |  |
|                            | 青延宿舍 | 1,423,080韩币 | 12,060韩币 | -            |            | 房间内分离式厕所和淋浴房 |                              |  |
- ※ 如果是一年级RC项目的对象，可能会被分配到与申请的宿舍不同的宿舍。
- ※ 如果一年级RC申请了RC不可申请的宿舍，则会被替换为其他宿舍。
- ※ 通过portal网站提交的入住申请一旦提交完成，将无法修改，请注意。
- ※ 如果申请人数特别多，根据选拔标准，选拔结果可能会有变动，请参考。
- ※ 生活馆内不设餐厅，因此入住费中不包含餐费，可以使用校内餐厅用餐或在休息室简单烹饪食物。
- ※ 残疾人室的申请另行接受。（格式资料室-个别入住申请格式-下载附件‘入住申请书’并填写，连同证明文件一起发送到生活馆邮箱 [dormi123@yonsei.ac.kr](mailto:dormi123@yonsei.ac.kr)）

5. 公布选拔结果：2024年1月26日（周五）17:00后可在延世门户网站上查询

- ※ 个别选拔结果查询：延世门户 → 登录 → 宿舍 → 入住信息查询
- ※ 根据选拔标准的选拔结果指南：生活馆网站 → 公告事项（入·退宿）

6. 宿生会费相关通知

- ※ 宿生会费用于购买和维修生活馆内的福利物品（微波炉、电炉、吸尘器、钢琴等），以及进行增进宿生福利的项目。

7. 打印缴费单及注册（支付入住费）：2024年1月26日（周五）17:00至1月31日（周三）16:00

- ※ 如果在规定期间内未支付，将在不另行通知的情况下取消选拔（无额外注册（缴费）期间）
- ※ 查看缴费单方法：延世门户 → 登录 → 宿舍 → 宿舍费缴费单

8. 室友申请期间：2024年2月2日（周五）10:00至2月5日（周一）16:00 / 2024年1月15日 update

- ※ 只有在居住的建筑相同的情况下才能申请室友。没有申请的，随机分配房间

9. 居住期间：2024年2月25日（周日）15:00至6月22日（周六）12:00（中午）（共118晚）

- ※ 无法在入住开始日之前入住或允许外部人员进入。

□ 入住对象及入住当日必须提交的文件指南

1. 入住对象：2024-1学期在校学生
- ※ 入住限制对象
- A. 2024学年度第一学期休学生
- B. 成绩（上一学期）：1.74或以下 / 奖罚分累计（最近入住学年度）：奖罚分累计 -10分或以下
- C. 最近6个月内被强制退宿者
2. 入住当日程序：提交必要文件 → 经本人确认后入住
- ※ 入住时若发现与传染病相关的异常，可能会限制入住
- ※ 为预防传染病感染，禁止家长及其他外部人员进入宿舍
3. 入住时需提交的文件（★★未提交则无法入住）
- 1) 结核检查确认书1份（胸部X光检查）
- ※ 提交2024年1月1日之后的检查确认书
- ※ 结核检查车辆不来 ° 进宿舍前请检查一下 / 2024年1月15日 update
- 2) 传染病预防规则遵守承诺书1份（参考附件文件）

□ 参考事项

1. 入住费退款规定指南

区分	期间
全额退款 (入住前申请退款)	如果在2024年2月24日（星期六）之前申请退款 ※将通过在延世portal注册的退款账户处理退款 ° ※如果已经申请过室友的学生在入住日临近时申请退款，与该学生原定的室友将与其他学生随机配对 °（无论国籍、专业、学号等，均随机配对）
部分退款 (入住以后中途退 舍&申请退款)	在2024年2月25日（周日）至5月25日（周六）期间申请退款的情况 [入住费 - (违约金 + 使用期间费用)]将被退还 ※违约金 = 入住费的20%（四舍五入至韩币1元） ※即使实际未入住，入住时间也从2月25日（周日）开始计算，请注意 ° ※入住期间是基于入住夜数计算的，每晚的费用可以在上述入住费通知中确认 ° ※被强制退宿的情况下，6个月内不能重新入住，且退款为官方入住日起第13周内，退款金额为已支付入住费扣除违约金（入住费的20%）后剩余天数的70% °但在第13周后被强制退宿，将不会有退款 °
不可退款	2024. 05. 26.(周日) 以后申请退款将无法退款

- ※ 有关更详细的退款规定，请在网站公告栏中查看‘入住费退款规定指南’ °
- ※ 退款申请方法：延世portal-学术信息系统-宿舍菜单-退款申请
- ※ 退款申请提交后大约需要2~3周时间，请注意 °



2. 入住时的注意事项

A. 准备物品：身份证、口罩、手部清洁剂等个人卫生用品、洗漱用具、网线（无线路由器）、个人床上用品

※ 仅限于梅芝1,2,3学舍，每个宿舍室提供无线WIFI，因此不需要个人路由器（但无法使用有线互联网）

※ 各宿舍的床垫尺寸

宿舍		床垫尺寸(宽×长×高) (单位: cm)
梅芝宿舍	2人寝	100 × 200 × 24
	3人寝	80 × 200 × 10
	4人寝	80 × 200 × 10
世延宿舍	2人寝	91 × 200 × 15.5
	3人寝	91 × 200 × 15.5
青延宿舍	3人寝	100 × 200 × 18

※ 禁止携带物品：电热器具（电热毯、电热垫、咖啡机、咖啡壶、卷发棒、熨斗等），易燃物品，电动滑板车，宠物，赌博性物品等 [一经发现，将给予扣分]

※ 允许携带物品：电脑，台灯，空气净化器，加湿器（加热式加湿器除外）等

B. 与传染病患者接触过的学生，无论是否出现症状，均不得入住。

C. 为预防传染病感染，禁止家长及其他外部人员在入住当天进入宿舍。

3. 强制退宿相关规定

A. 生活馆入住学生 严禁室内吸烟和饮酒，禁止携带酒精饮料进入，一经发现，将立即被强制退宿，请注意。

B. 未经允许使用未分配的空房间，一旦发现，将被强制退宿，并对未经授权占用的空房间期间征收使用费。

C. 被强制退宿的学生需在收到通知后7天内退宿，且下学期不得申请入住。

※ 生活馆的详细规章制度可在生活馆网站上查询 (<https://wjdorm.yonsei.ac.kr>)

4. 公共区域使用指南

具体的公共空间使用手册可在以下生活馆网站上查询。

(<https://wjdorm.yonsei.ac.kr/wjdorm/board/notice1.do?mode=view&articleNo=47961&article.offset=0&articleLimit=10>)

5.其他咨询事项请联系生活馆办公室。

※ 使用常规学期电子邮件或生活馆网站咨询板，可获得更准确的回答。

A. 常规学期电邮：[dormil23@yonsei.ac.kr](mailto:dormil23@yonsei.ac.kr)

B. 生活馆网站(<https://wjdorm.yonsei.ac.kr>) - 咨询板

C. 电话：033)760-5300 (工作日 09:00~17:00)

▶ 对原州生活馆有疑问？

请参考附件‘生活馆指南手册（2023）’。

延世大学原州生活馆