

Course Withdrawal for 2023 Fall Semester

1. Course Withdrawal Period: 2023. 10. 27. (Fri) 09:00 ~ 10. 31 (Tue) 23:59

2. Directions

Go to Yonsei Portal Services (<http://portal.yonsei.ac.kr/>) ⇒ Academic Information System ⇒ Academic Information ⇒ Courses ⇒ Student ⇒ Application for withdrawal of course

3. Notices

- A. When a student withdraws from a course, he/she cannot add a new course instead.
- B. Students must be registered for at least one course after the withdrawal becomes effective.
- C. Withdrawn courses will be exempt from GPA evaluation.
- D. Withdrawn courses will remain on your personal class schedule timetable.
- E. From the 2009 academic year, withdrawn courses will not appear on the transcript.
- F. Students with course withdrawals are not eligible to apply for extra credits in the next semester and for academic honor roll though their GPA may meet the requirements.
- G. After withdrawing from a course during the designated withdrawal period, verify that the course has indeed been withdrawn by checking the course enrollment list on the Yonsei Portal System.
Yonsei Portal ⇒ Academic Information System ⇒ Academic Information ⇒ Courses ⇒ Course registration details)
- H. If a student, admitted in 2013 and thereafter, used course repeat opportunity to enroll a course and withdrawn from the course, course repeat opportunity will not be used.
- I. For information regarding the withdrawal, please contact Academic Support Team at 02-2123-2090.
- J. For information regarding the scholarship, please contact Student Affairs and Services Service Team at 02-2123-8191~2.


Academic Support Team, Office of Academic Affairs

How to Withdraw a Course

1) Go to Academic Information \Rightarrow Courses \Rightarrow Student \Rightarrow Application for withdrawal of course

The screenshot shows the Yonsei Portal Service interface. At the top, the 'Academic Information' section is active. The 'Courses' link in the top navigation bar is highlighted with a red box and a red circle with the number 1. In the left sidebar, the 'Student' link is highlighted with a red box and a red circle with the number 2. The main content area displays a list of links under the 'Student' category. The 'Application for withdraw' link is highlighted with a red box and a red arrow points to it.

2) Check the Course to be withdrawn from the [2023 Course Registration List for 2학기] table, and click the ‘Withdrawal’ button.



연세포털서비스

YONSEI PORTAL SERVICE

Academic Information

학생(2021)

59:16

Logout

SEARCH

Q

Application for withdrawal of course

다국어등록

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✓ Courses

Bookmark

Student

Same (re-class) subject inquiry

Course Handbook

Application for Domestic Credit Exchange

Domestic credit exchange c...

Mileage application details

Course registration details

Class time table check

🏠 Courses

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Student

>

Application for withdrawal of course

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2023 Course Registration List for 1학

Withdr awal	Course Code		Category	Course Title
	Grade	Practice Training	Credit	Professor
Withdr	ASP3015		ME	MEDIA ART PRODUCTION
	01	00	3	민리사
Withdr awal	Course Code		Category	Course Title
	Grade	Practice Training	Credit	Professor
Withdr	UCR1014		RC	RC자기주도활동(2)

3) Select the reason for applying for withdrawal from the drop-down list and click 'Apply'.

연세포털서비스 YONSEI PORTAL SERVICE Academic Information

SEARCH

Application for withdrawal of course

2023 Course Registration List for 1학

Withdr awal	Course Code	Grade	Practice Training	Category	Credit	Course Title	Professor
Withdr	ASP3015	01	00	ME		MEDIA ART PRODUCTION	민리사
Withdr	UCR1014					RC자기주도활동(2)	호프마이클크리스토퍼캠벨
Withdr	UIC1581	01	00	CC	3	EASTERN CIVILIZATION	장화사
Withdr	UIC2151	03	00	CC	3	RESEARCH DESIGN AND QUANTITATIVE METHODS	로버스제프리

Application for withdrawal of courses.

학수번호-분반-실습 ASP3015-01-00

Course Title MEDIA ART PRODUCTION

Application for withdrawal of courses.

Select

More demanding than expected

Course topic is different from my expectation

Falls short of the attendance requirement

Failed to take the mid-term examination

Other

Apply Close

4) Click '확인(OK)' on the following pop-ups to complete course withdrawal.

The screenshot shows the Yonsei Portal Service Academic Information page. The main content is the '2023 Course Registration List for 1학' (2023 Course Registration List for 1st semester). The table lists courses with columns for Withdrawal status, Course Code, Grade, Practice Training, Credit, and Professor. A pop-up window (1) is shown, asking for confirmation to proceed with the withdrawal. Another pop-up window (2) is shown, displaying the confirmation message: '[Course Withdrawal] Your submission has been processed.' and a '확인' (OK) button.

Application for withdrawal of course

underwood1.yonsei.ac.kr 내용:
수강철회를 진행 하시겠습니까?

확인 취소

2023 Course Registration List for 1학

Withdr awal	Course Code	Grade	Practice Training	Credit	Professor
Withdr	ASP3015	01	00		
Withdr	UCR1014	12	00		
Withdr	UIC1501	07	00		
Withdr	UIC1581	01	00	3	
Withdr	UIC2151	03	00	3	

Application for withdrawal of courses.

Application for withdrawal of courses.

학수번호-분반-실습 ASP3015-01-00

Course Title MEDIA ART PRODUCTION

Application for withdrawal of courses.

Other

Apply Close

underwood1.yonsei.ac.kr 내용:
[Course Withdrawal] Your submission has been processed.

확인

연세포털서비스

YONSEI PORTAL SERVICE

Academic Information

학생(202)

59:58

Logout

SEARCH

Application for withdrawal of course

Courses > Student > Application for withdrawal of course

다국어등록

Courses

Bookmark

Student

- Same (re-class) subject inquiry
- Course Handbook
- Application for Domestic Credit Exchange
- Domestic credit exchange c...
- Mileage application details
- Course registration details
- Class time table check
- (Sunset school subject) Appl...
- Application for postgraduat...
- Application for withdrawal o...**
- Test time table check
- Demand Survey for Seasona...
- Cancellation of Seasonal Se...
- Course Evaluation
- Course Evaluation Results

Withdr awal	Course Code		Category	Course Title
	Grade	Practice Training	Credit	Professor
<div>Withdr</div>	UIC1581		CC	EASTERN CIVILIZATION
	01	00	3	장화사
<div>Withdr</div>	UIC2151		CC	RESEARCH DESIGN AND QUANTITATIVE METHODS
	03	00	3	로버슨제프리
<div>Withdr</div>	YCA1005		교기	채플(A)
	01	00	0.5	이정철
<div>Withdr</div>	YCA1101		교기	기독교와세계문화
	10	00	3	시가모니세스피어

Withdrawal List

Cancel	Course Code		Category	Course Title	Detail
	Section	Practice Training	Credit	Professor	
<div>Cancel</div>	ASP3015		ME	MEDIA ART PRODUCTION	<div>Detail</div>
	01	00	3	민리사	

The screenshot displays the Yonsei University Portal Service interface. The top navigation bar shows the user is logged in as '학생(202)' (Student 202) at 59:47. The main content area is titled 'Academic Information' and shows the 'Application for withdrawal of course' details. A list of courses is displayed, including 'UIC1581', 'UIC2151', 'YCA1005', and 'YCA1101'. A confirmation dialog box is open, asking for confirmation to proceed with the withdrawal. The dialog box contains the text 'underwood1.yonsei.ac.kr 내용: [Cancellation] Do you want to proceed?' and buttons for '확인' (Check) and '취소' (Cancel). A red circle '2' highlights the '확인' button. Another red circle '3' highlights a '확인' button in a confirmation dialog box. A red circle '1' highlights a 'Cancel' button in the 'Withdrawal List' section.

Academic Information

Application for withdrawal of course × Course registration details

underwood1.yonsei.ac.kr 내용: [Cancellation] Do you want to proceed?


확인 취소

다국어등록

Withdrawal List

Cancel	Section	Practice Training	Credit	Professor	Detail
Cancel	01	00	3	만리사	Detail

7) Check **Courses** ⇒ **Student** ⇒ **Course registration details**. Make sure “Y” appears in the [withdrawal] column of your withdrawn course.


연세포털서비스
YONSEI PORTAL SERVICE

Academic Information

학생(202)
59:56
Logout

SEARCH

Courses

Bookmark

Student

- Same (re-class) subject inquiry
- Course Handbook
- Application for Domestic Credit Exchange
- Domestic credit exchange c...
- Mileage application details
- Course registration details**
- Class time table check
- (Sunset school subject) Appl...
- Application for postgraduate...
- Application for withdrawal o...
- Test time table check
- Demand Survey for Seasona...
- Cancellation of Seasonal Se...
- Course Evaluation
- Course Evaluation Results

Application for withdrawal of course

Course registration details

Courses

Student

Course registration details

다국어등록

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Year-Semester

2023-1st Semester

Current Semester Credits

13

Chapel Seat N

Class Request

재수강횟수사용과목

No.	Group	Credit	Section	Practice Trainin g	Course Code	Course Title	Professor	Lecture room	course syllabus
1	3000				ASP3015	MEDIA ART PRODUCTION	Min Lisa	IVHB314	Q
	3	01	00				Withdrawal	S/U	
2	1000				UCR1014	RC SELF-DIRECTED ACTIVITY(2)	Hope Michael Christ-opher Campbell	IVH301	Q
	0.5	12	00				Withdrawal	S/U	
3	1000				UIC1501	WORLD HISTORY: GROUP I	Sweeney Loughlin	IVHB323	Q
	3	07	00				Withdrawal	S/U	
4	1000				UIC1581	EASTERN CIVILIZATION	Zhang Huasha	Realtime online lecture	Q
							Withdrawal	S/U	