

Course Withdrawal for 2023 Spring Semester

1. Course Withdrawal Period: **April 27 (Thu) 09:00 ~ May 1 (Mon) 23:59**

2. Directions

Go to Yonsei Portal Services (<http://portal.yonsei.ac.kr/>) ⇒ Academic Information System ⇒ Academic Information ⇒ Courses ⇒ Student ⇒ Application for withdrawal of course

3. Notices

A. When a student withdraws from a course, he/she cannot add a new course instead.

B. Students must be registered for at least one course after the withdrawal becomes effective.

C. Withdrawn courses will be exempt from GPA evaluation.

D. Withdrawn courses will remain on your personal class schedule timetable.

E. From the 2009 academic year, withdrawn courses will not appear on the transcript.

F. Students with course withdrawals are not eligible to apply for extra credits in the next semester and for academic honor roll though their GPA may meet the requirements.

G. After withdrawing from a course during the designated withdrawal period, verify that the course has indeed been withdrawn by checking the course enrollment list on the Yonsei Portal System.

Yonsei Portal ⇒ Academic Information System ⇒ Academic Information ⇒ Courses ⇒ Course registration details)

H. If a student, admitted in 2013 and thereafter, used course repeat opportunity to enroll a course and withdrawn from the course, course repeat opportunity will not be used.

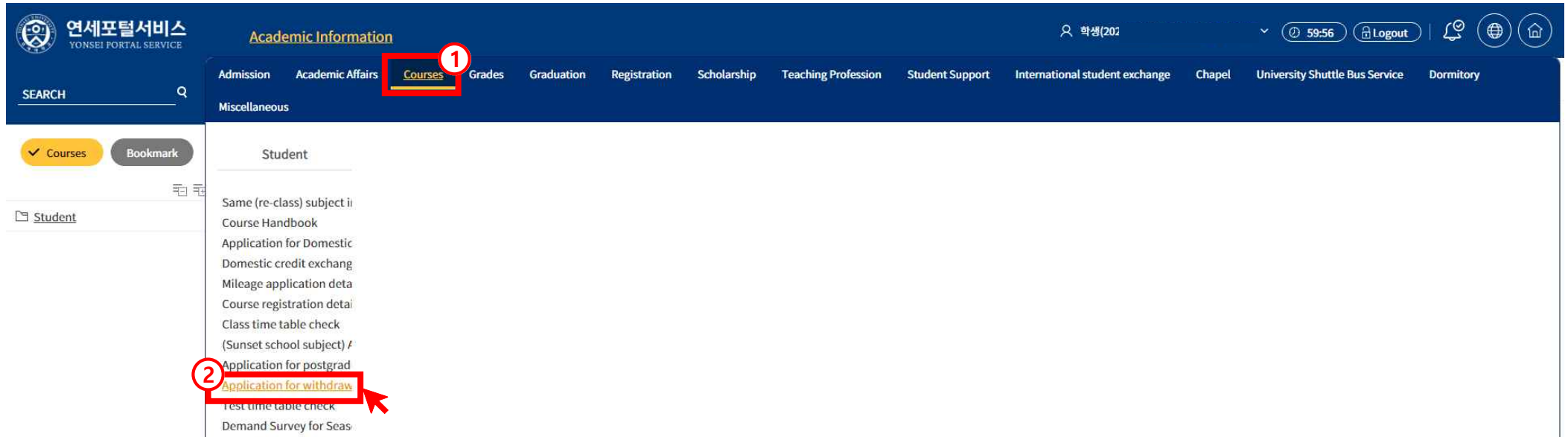
I. For information regarding the withdrawal, please contact Academic Support Team at 02-2123-2090.

J. For information regarding the scholarship, please contact Student Affairs and Services Service Team at 02-2123-8191~2.

Academic Support Team, Office of Academic Affairs

How to Withdraw a Course

1) Go to Academic Information ⇒ Courses ⇒ Student ⇒ Application for withdrawal of course



YONSEI PORTAL SERVICE

Academic Information

SEARCH

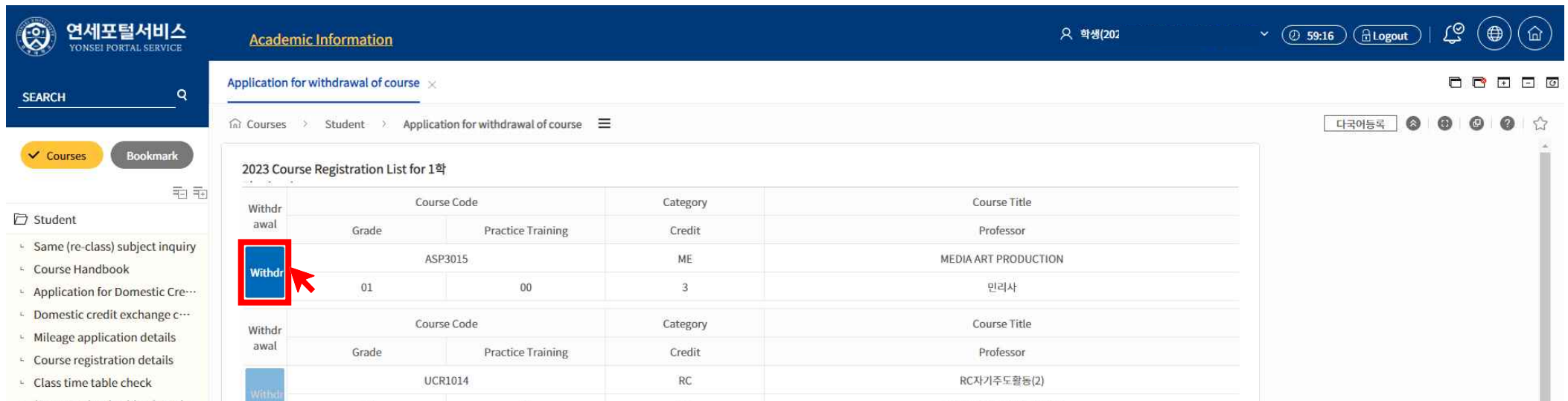
Admission Academic Affairs **Courses** Grades Graduation Registration Scholarship Teaching Profession Student Support International student exchange Chapel University Shuttle Bus Service Dormitory

Miscellaneous

Student

- Same (re-class) subject inquiry
- Course Handbook
- Application for Domestic Credit Exchange
- Domestic credit exchange details
- Mileage application details
- Course registration details
- Class time table check
- (Sunset school subject) /
- Application for postgraduate
- Application for withdrawal**
- Test time table check
- Demand Survey for Seas

2) Check the Course to be withdrawn in the 2023 Course Registration List for 1학기, and click the 'Withdrawal' button.



YONSEI PORTAL SERVICE

Academic Information

SEARCH

Application for withdrawal of course

Application for withdrawal of course

2023 Course Registration List for 1학기

Withdr awal	Course Code	Category	Course Title	
	Grade	Practice Training	Professor	
Withdraw	ASP3015	ME	MEDIA ART PRODUCTION	
	01	00	3	민력사
Withdr awal	Course Code	Category	Course Title	
	Grade	Practice Training	Professor	
Withdraw	UCR1014	RC	RC자기주도활동(2)	

3) Select the reason for applying for withdrawal from the drop-down list and click 'Apply'.

연세포털서비스 YONSEI PORTAL SERVICE Academic Information

SEARCH

Application for withdrawal of course

2023 Course Registration List for 1학

Withdr awal	Course Code	Grade	Practice Training	Category	Credit	Course Title	Professor
Withdr	ASP3015	01	00	ME		MEDIA ART PRODUCTION	민리사
Withdr	UCR1014					RC자기주도활동(2)	호프마이클크리스토퍼캠벨
Withdr	UIC1581	01	00	CC	3	EASTERN CIVILIZATION	장화사
Withdr	UIC2151	03	00	CC	3	RESEARCH DESIGN AND QUANTITATIVE METHODS	로버스제프리

Application for withdrawal of courses.

학수번호-분반-실습 ASP3015-01-00

Course Title MEDIA ART PRODUCTION

Application for withdrawal of courses.

Select

More demanding than expected

Course topic is different from my expectation

Falls short of the attendance requirement

Failed to take the mid-term examination

Other

Apply Close

4) Click '확인(OK)' in the following pop-ups to withdraw a course.

The screenshot shows the Yonsei Portal Service Academic Information page. The main content is the '2023 Course Registration List for 1학' (2023 Course Registration List for 1st semester). The table lists courses with columns for Withdr awal, Course Code, Grade, Practice Training, Credit, Category, Professor, and Course Title. A pop-up window (1) is shown, asking for confirmation to withdraw the course. Another pop-up window (2) is shown, displaying the confirmation message: '[Course Withdrawal] Your submission has been processed.' and a '확인' (OK) button.

Application for withdrawal of course

underwood1.yonsei.ac.kr 내용:
수강철회를 진행 하시겠습니까?

확인 취소

2023 Course Registration List for 1학

Withdr awal	Course Code	Grade	Practice Training	Credit	Category	Professor	Course Title
Withdr	ASP3015	01	00				MEDIA ART PRODUCTION
Withdr	UCR1014	12	00				RC자기주도활동(2)
Withdr	UIC1501	07	00				호프마이클크리스토퍼캠벨
Withdr	UIC1581	01	00	3	CC		WORLD HISTORY: GROUP I
Withdr	UIC2151	03	00	3	CC		로글린스위니

Application for withdrawal of courses.

Application for withdrawal of courses.

학수번호-분반-실습 ASP3015-01-00

Course Title MEDIA ART PRODUCTION

Application for withdrawal of courses.

Other

Apply Close

underwood1.yonsei.ac.kr 내용:
[Course Withdrawal] Your submission has been processed.

확인

연세포털서비스

YONSEI PORTAL SERVICE

Academic Information

학생(202)

59:58

Logout

SEARCH

Q

Application for withdrawal of course X

Courses > Student > Application for withdrawal of course

다국어등록

Courses

Bookmark

Student

- Same (re-class) subject inquiry
- Course Handbook
- Application for Domestic Credit Exchange
- Domestic credit exchange c...
- Mileage application details
- Course registration details
- Class time table check
- (Sunset school subject) Appl...
- Application for postgraduat...
- Application for withdrawal o...
- Test time table check
- Demand Survey for Seasona...
- Cancellation of Seasonal Se...
- Course Evaluation
- Course Evaluation Results

Withdr	UIC1581		CC	EASTERN CIVILIZATION
	01	00	3	장화사
Withdr awal	Course Code		Category	Course Title
	Grade	Practice Training	Credit	Professor
Withdr	UIC2151		CC	RESEARCH DESIGN AND QUANTITATIVE METHODS
	03	00	3	로버슨제프리
Withdr awal	Course Code		Category	Course Title
	Grade	Practice Training	Credit	Professor
Withdr	YCA1005		교기	채플(A)
	01	00	0.5	이정철
Withdr awal	Course Code		Category	Course Title
	Grade	Practice Training	Credit	Professor
Withdr	YCA1101		교기	기독교와세계문화
	10	00	3	시가모니세익스피어

Withdrawal List

Cancel	Course Code		Category	Course Title	Detail
	Section	Practice Training	Credit	Professor	
Cancel	ASP3015		ME	MEDIA ART PRODUCTION	Detail
	01	00	3	민리사	

YONSEI UNIVERSITY
연세포털서비스
YONSEI PORTAL SERVICE

Academic Information

SEARCH

Application for withdrawal of course × Course registration details

underwood1.yonsei.ac.kr 내용:
[Cancellation] Do you want to proceed?

확인 취소

다국어등록

Student

- Same (re-class) subject inquiry
- Course Handbook
- Application for Domestic Credit Exchange
- Domestic credit exchange c...
- Mileage application details
- Course registration details
- Class time table check
- (Sunset school subject) Appl...
- Application for postgraduat...
- Application for withdrawal o...
- Test time table check
- Demand Survey for Seasona...
- Cancellation of Seasonal Se...
- Course Evaluation
- Course Evaluation Results

Withdrawal List

Cancel	Course Code	Category	Course Title	Detail
	Section Practice Training	Credit	Professor	
1 Cancel	ASP3015	ME	MEDIA ART PRODUCTION	Detail
	01 00	3	만리사	


Withdrawal List

Withdrawal	Course Code	Category	Course Title
	Grade Practice Training <td>Credit <td>Professor </td></td>	Credit <td>Professor </td>	Professor
	UIC1581		ERN CIVILIZATION
	01 00		장화사
	UIC2151	CC	RESEARCH DESIGN AND QUANTITATIVE METHODS
	03 00	3	로버슨제프리
	YCA1005	교기	채플(A)
	01 00	0.5	이정철
	YCA1101	교기	기독교와세계문화
	10 00	3	시가모니세익스파이어

underwood1.yonsei.ac.kr 내용:
[Course Withdrawal] Your submission has been canceled.

확인

7) Check **Courses** ⇒ **Student** ⇒ **Course registration details**. Make sure there is “Y” in the withdrawal column of your withdrawn course.

**연세포털서비스**
YONSEI PORTAL SERVICE

Academic Information

학생(202)

59:56

Logout

SEARCH

Courses

Bookmark

Student

- Same (re-class) subject inquiry
- Course Handbook
- Application for Domestic Credit Exchange
- Domestic credit exchange details
- Mileage application details
- Course registration details**
- Class time table check
- (Sunset school subject) Application
- Application for postgraduate admission
- Application for withdrawal of admission
- Test time table check
- Demand Survey for Seasonal Seating
- Cancellation of Seasonal Seating
- Course Evaluation
- Course Evaluation Results

Application for withdrawal of course × Course registration details ×

Courses > Student > Course registration details




다국어등록

Year-Semester2023-1st Semester

Current Semester Credits13Chapel Seat N

Class Request

재수강횟수사용과목

No.	Group	Course Code		Course Title	Professor		Lecture room	course syllabus
	Credit	Section	Practice Trainin		Withdrawal	S/U	Time	
1	3000	ASP3015		MEDIA ART PRODUCTION	Min Lisa		IVHB314	
	3	01	00		Y		Wed5,Fri5,6	
2	1000	UCR1014		RC SELF-DIRECTED ACTIVITY(2)	Hope Michael Christ-opher Campbell		IVH301	
	0.5	12	00				Wed11,12	
3	1000	UIC1501		WORLD HISTORY: GROUP I	Sweeney Loughlin		IVHB323	
	3	07	00				Mon3,4,Wed4	
4	1000	UIC1581		EASTERN CIVILIZATION	Zhang Huasha		Realtime online lecture	