



User Manual for the SafeEntry App

App Store / Google Play

Search and download 'SafeEntryApp'



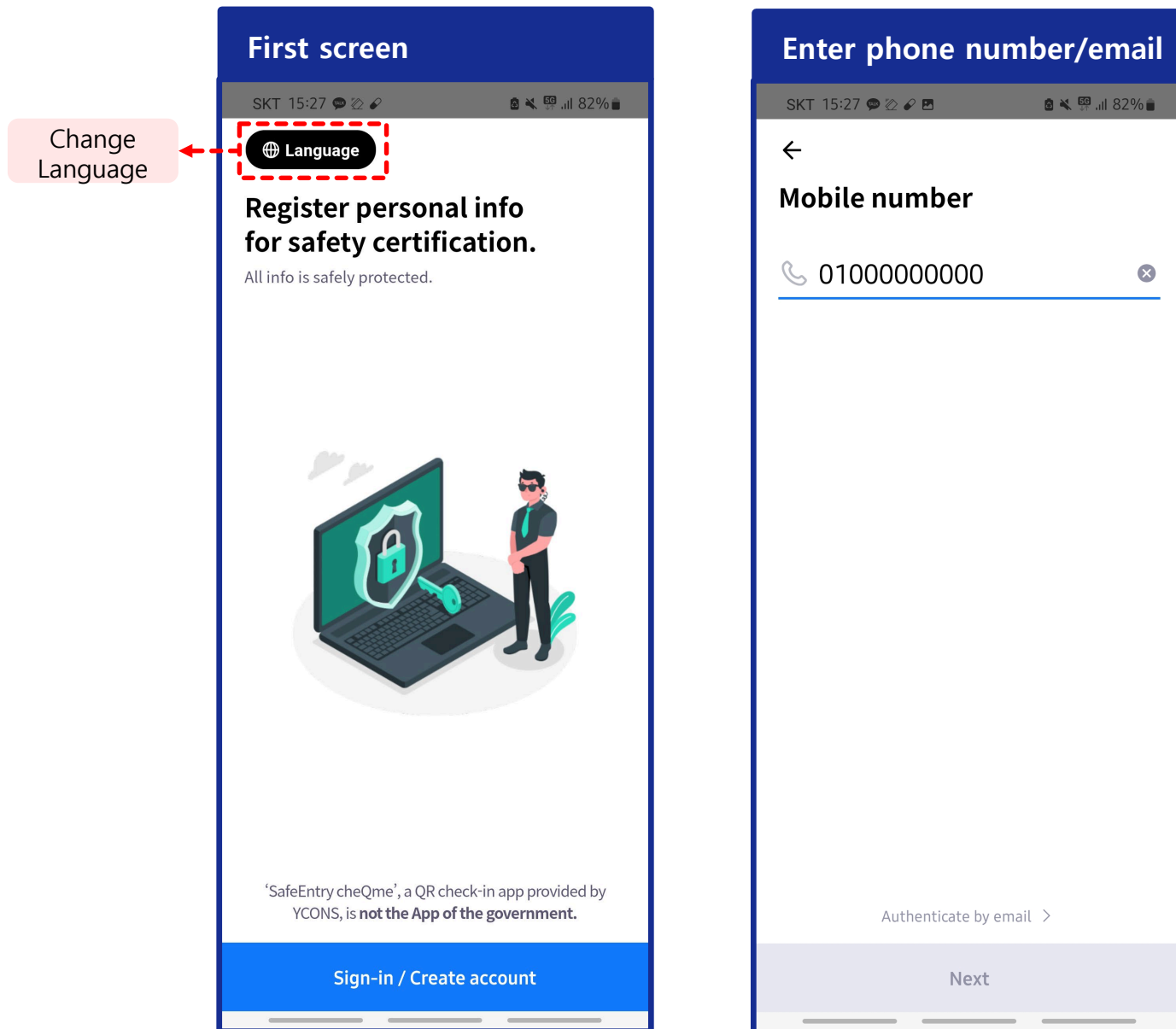
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[New Member] Sign up

01. Sign-up/Log-in

1. Select belonged organization

Select Belonged Organization

Select a Organization

- Yonsei University
- 삼육대학교
- 고려대학교
- 한국외국어대학교
- 리디아코리아
- 광운대학교
- YCONS
- 광진구 시설관리공단
- 화흥병원
- 미제휴
- 대전과학기술대학교

① You cannot change your organization after selection.

② You can use the app for an organization you did not select

③ You can receive notifications for confirmed cases only from the selected organization.

2. Connect with portal

Input your portal site account information

ID styles can be different on each site. (Student ID, email, etc...)

20171180

.....

Ask Interconnecting

① If you are a student, you **MUST** allow linking to your portal account.

② If you are a professor/faculty member, we recommend you connect with the portal system (case sensitive)

③ if you are neither, you cannot connect with portal.

3. Set password

배강현

Input new password

1 2 3

4 5 6

7 8 9

0 Next

4. Enter vaccinated info

Input vaccinated information

Vaccination information is only for administrator verification, and has no legal effect.

Vaccinated number of times

2nd Vaccination

3rd Vaccination

Vaccinated Date Feb 03, 2022

I confirmed the vaccinated date

It is the same as the actual vaccination information, and I confirmed that the administrator can additionally check for whether I vaccinated.

If only the 1st vaccination was completed, or less than two weeks have passed since the 2nd vaccination, it is classified as a Imperfect Vaccination.

Are you Imperfectly Vaccinated?

Complete creating an account

[Existing Members] Additional Info

01. Sign-up/Log-in

1. Notice on additional info

Request for additional Info

In order to **strengthen the information security** of users, the info required when logging in has been added. Please enter **additional information** such as password.


- 1. Organization interlinking Academic Information : Student User**
 - Password
 - Organization portal account information
 - Vaccination information
- 2. Organization interlinking Academic Information : Staff/General User**
 - Password
 - Vaccination information
- 3. Organization NOT interlinking Academic Information : General User**
 - Password
 - Vaccination information

Understood

You have to enter additional information (password, vaccinated information, etc.) for strengthened information security and better service.

2. Set password

←


배강현
Input password

○ ○ ○ ○ ○ ○

1	2	3
4	5	6
7	8	9
	0	←

3. Connect with portal

← Interlinking Academic Info

Portal Site ID
201612345

Portal Site Password
.....

Ask Interlinking

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Are you Imperfectly Vaccinated? >

Next



Submit Documents

← **Submit Docs**

Select Document Classification

Positive

Negative

Suspective

Upload Documents

☒ I confirmed the document

I confirmed that I could take disciplinary actions or left school if I submitted inappropriate images except for required images.

Doc Process Date

Select Date

Additional information (Optional)

It will be helpful for epidemiological investigations if you fill in places where you took off your mask, internal facilities that did not scan QR, and the facility you visited.

- A health status will be changed immediately with your submitted documents.
- If the document is rejected, an app push notification will be sent. If you turn off the notification, it won't be sent, and we are irresponsible for any disadvantages.

Submit Documents

Select the status you want to prove.

*No documents necessary for 'Suspective'

Submit an image of the document

The health status is reflected immediately upon submission of the document.

This may later become the **standard for attendance check**, and hence it should be **examined thoroughly**.

Select the date of diagnosis of the document to be submitted

(Optional) Enter information that may be helpful for epidemiological investigation

Submission Completed

×

Submission Completed

The submission of evidential document has been completed, and the health state has been changed as follows.

Before

After(Now)

Check your Submission History, now!

Please note that the document image is encrypted and stored to protect personal information, so the image cannot be viewed

Automatic approval upon submission

→ Automatic change of health status

→ If the admin rejects the document, the health status is restored.

→ Resubmit the document at 'Submission History'

Submission History

← Submission History

Positive

1

Submitted

2022-08-25

2

Approved

2022-08-25

3

Rejected

Cause

Re-submit

2022-08-25

If you submit documents of the same status consecutively due to rejection of documents, the submission history will be grouped by the status to be proved.

Resubmit screen

← Submit Docs

Select Document Classification

Positive

Negative

Suspectious

Upload Documents

I confirmed the document

I confirmed that I could take disciplinary actions or left school if I submitted inappropriate images except for required images.

Doc Process Date

Aug 25, 2022

Additional information (Optional)

The status is fixed to the status chosen for the rejected document.

