2018-1st Semester

Re-Admission Application Guidelines - General Round

**1. Qualified Applicants**

(1) The Following students may apply for re-admission: students originally admitted as freshmen and dismissed due to failure to pay tuition or return on time after a leave of absence.

(2) The applicants can apply only when there is a vacancy in the normal quota except for the following cases: Re-Admission Regulation Article 2 Permission and Procedure

a. Students dismissed due to academic warnings, if 2 years or more have not passed since dismissal date, are not qualified. (Students dismissed due to academic warnings are subject to Re-Admission Application for Special Round if 2 years or more have passed since the dismissal date)

b. Students attending another university/college in Korea and/or students dismissed due to probation/misbehavior are not qualified

c. Students readmitted once and dismissed again are not qualified

**2. Re-Admission Procedures**

(1) 1st Screening: Office of Academic Affairs

(2) 2nd Screening: Department Review

(3) 3rd Screening: College Committee Review

\* If necessary, an additional written test or interview could be administered.

**3. Documents for Submission**

(1) A copy of application form (Attached)

(2) A copy of official transcript

(3) A copy of college register

(4) A petition for re-admission

(5) A copy of academic plan

\* Transcript and college register should be received from the University Service Center (Right next to the Main Gate, Engineering Research Park Building, 1st floor).

 **4. Schedule**

(1) Application period: 9:00 to 17:20, Monday, October 30 ~ Friday, November 3, 2017

(2) Application materials should be submitted to the Academic Support Division, Office of Academic Affairs (Rm. B101, Underwood Hall)

(3) Announcement: Wednesday, November 29, 2017, Yonsei University Website

**5. Contact: Office of Academic Affairs (02-2123-2095, ryuryoo@yonsei.ac.kr)**

 **6. Please Pay Attention to the Following**

(1) After being accepted, the student MUST register and cannot take a leave of absence during the
1st semester.

(2) Re-Admission is allowed only once.

(3) Re-Admitted students should graduate within 12 semesters including the semesters they have
already attended.

(4) Applicants cannot take summer/winter term courses before they have been officially granted
re-admission.

(5) Academic warning(s) students received before dismissal will still remain effective.

**Academic Support Division**

**Office of Academic Affairs**